

Sarasota County Sheriff's Office
6010 Cattleridge Blvd.
Sarasota, FL 34232
941.861.5800
SpecialDetails@sarasotasheriff.org



Special Operations Bureau
Private Special Detail Contract
SO-013 (rev.10-25)
GS1-65

THIS PRIVATE SPECIAL DETAIL CONTRACT ("Agreement") is entered into by and between the **Sarasota County Sheriff's Office** ("SCSO") located at 6010 Cattleridge Boulevard, Sarasota, Florida 34232 and the ("**Hiring Entity**"):
Business Name: _____
Address: _____
(collectively, the "Parties" and individually, the "Party") for special detail services as described in the attached *Special Detail Application* ("**Appendix A**").

GENERAL TERMS

1. This Agreement will begin on the date of execution by both Parties and shall continue for a term of (1) one-year. The Agreement will automatically renew for subsequent one-year terms thereafter unless terminated for convenience by either Party with 30 days written notice.
2. This Agreement shall constitute the master terms and conditions applicable to each "**Appendix A**" that is executed by the designated representatives of the Parties. This is an open-ended Agreement. Neither Party is obligated to provide or purchase a minimum number of special detail services throughout the Agreement term.
3. Notice to the Authorized Agent is properly served via the email listed in "**Appendix A**".
4. **Nothing in this Agreement shall be deemed to be a waiver of any defense of sovereign immunity or the rights or immunities afforded SCSO by §768.28, Fla Stat., or any other applicable law.**
5. This Agreement is for the benefit of the Parties hereto and is not entered into for the benefit of any other person or entity. Nothing in this Agreement shall be deemed or construed to create or confer any benefit, right, or cause of action for any third party or entity.
6. This Agreement shall be governed by, subject to, and construed in accordance with, the laws of the State of Florida and the United States of America, without giving effect to any choice or conflict of law provision or rule that would require or permit the application of laws of any other jurisdiction.
7. The exclusive venue for all disputes shall be in the state and federal courts serving Sarasota, Florida, and the Parties irrevocably submit to the exclusive jurisdiction of such court in any suit, action, or proceeding.
8. Hiring Entity acknowledges that, pursuant to §30.2905, Fla. Stat., Hiring Entity is responsible for all acts or omissions of deputies while performing services for Hiring Entity. Except as prohibited by §768.28(19), Fla. Stat., Hiring Entity shall indemnify SCSO against all claims, liabilities, loss, injury, death, or damage whatsoever, including but not limited to attorney fees arising from any acts or omissions by deputies employed under this Agreement.
9. This Agreement is for security and/or traffic assistance only. This Agreement does not exempt Hiring Entity from obtaining other necessary contracts and/or permits.

RATES

10. See attached "**Appendix B**" for Rates.
11. "**Appendix B**" may be unilaterally updated from time to time by the SCSO upon providing 14 days prior written notice to the Hiring Entity. Any special details that are requested by the Hiring Entity with an event date occurring 14 days after the written notice is provided to the Hiring Entity, will be at the rates contained within the then current, AKA the "**Appendix B**" with the Effective Date that is latest in time.



PAYMENT

12. **Prepayment is required.** The detail will not be advertised to deputies until payment has been received. Payment will be made through the RollKall platform via electronic means by ACH or credit card. Your access to this platform will be allowed once your client account has been created and approved by the Special Detail Coordinator. The RollKall platform will charge a service fee for all transactions and an additional fee for all credit card transactions. Cash will not be accepted. If a detail cannot be filled by us or is canceled, the credit card fee will still be applied.
13. Hiring Entity may request deputies to work additional hours through Authorized Agent. Hiring Entity must then pay the additional cost on the next business day. No deputy may accept any monies directly from Hiring Entity. Failure to pay by the next business day may result in suspension of privileges and/or subject Hiring Entity to collections proceedings.

DETAIL CANCELLATION

14. Hiring Entity may cancel or postpone the special detail by contacting the Special Detail Coordinator or designee at least 24 hours in advance, during normal business hours via e-mail (Monday – Thursday, 8:00 a.m. – 4:00 p.m. and Friday 8:00 a.m. – 3:00 p.m.). No cancellations will be accepted on weekends, holidays, or outside of normal business hours. If Hiring Entity does not notify the Special Detail Coordinator or designee of a postponement or cancellation in a timely manner, Hiring Entity must still pay for four hours at the pay rate of each scheduled individual. **All cancellations must be confirmed by SCSO.**

- For cancellations during business hours, call: 941.861.4082.
- For unforeseen issues after business hours, call 941.316.1201. (This number cannot take cancellations) Please inform dispatch to contact your assigned deputies listed in the RollKall client portal.

REFUNDS

15. Refunds will be made to the account from which the fees were originally received via the RollKall platform. No credit will be given by SCSO. A refund will be issued in the form of the original payment method.

STAFFING

16. Due to the nature of special details, deputy coverage is never guaranteed.
17. Requested services in *Appendix A* are subject to change upon review by SCSO.
18. If Hiring Entity requests a schedule change, SCSO will try to accommodate the changes if made at least 24 hours prior to the event; however, if the detail is less than seven days away, it will ultimately be up to the scheduled deputy.
19. If the scheduled deputy cannot fulfill the special detail, SCSO will attempt to find a replacement deputy to cover the requested time. If a deputy fails to show up for a scheduled detail, Hiring Entity may contact SCSO during business hours at 941.861.4082 or after hours at 941.316.1201. It is Hiring Entity's responsibility to notify SCSO of any time the deputy was not present and a refund will be issued pursuant to paragraph 15.

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DUTIES OF THE DEPUTY

20. Deputies assigned to a special detail will enforce laws in accordance with the Florida Statutes, applicable SCSO General Orders, and procedures governing enforcement activities. Decisions regarding the issuance of Uniform Traffic Citations, Notices to Appear, and/or effectuating physical arrests will be made at the discretion of the deputies.
21. Deputies will only enter an alcohol establishment in limited circumstances including performing safety sweeps in response to an incident requiring official law enforcement action, or incidentally to other duties. Once concluded, the deputies will return outside.
22. Deputies will not participate in any activity related to determining the age of patrons entering an alcohol establishment. Deputies will not check identification cards of customers or patrons of any business. Deputies will not work as "bouncers" and are prohibited from collecting or handling money for Hiring Entity.
23. Deputies are always subject to the policies, rules, and regulations of SCSO. Hiring Entity has no authority over SCSO personnel and is restricted to providing general assignment of duties to be performed by the deputy. Assignments shall NEVER supersede SCSO policy or procedures. If the assignment by Hiring Entity conflicts with the policies, rules, and/or regulations of SCSO, Hiring Entity's assignment will be disregarded. Deputies will refuse to perform any assignment that conflicts with the guidelines established by SCSO.
24. At the sole discretion of the Sheriff or designee, deputies may be recalled from special detail to on-duty status. The effect of which will be a pro-rata refund of prepaid fees less any actual services provided and one-time additional charges assessed. (The per job additional charges will only be refunded if no services are provided.)

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by its authorized representatives as indicated below.

HIRING ENTITY

SARASOTA COUNTY SHERIFF'S OFFICE

AUTHORIZED AGENT

DATE

SPECIAL OPS. BUREAU

DATE

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APPENDIX A

SPECIAL DETAIL APPLICATION

HIRING ENTITY INFORMATION

Name	
Address	
Authorized Agent	
Phone & Email	
Billing Agent	
Phone & Email	

EVENT INFORMATION

Location	
Type	
Nature of assignment	
Anticipated problems	
Alcohol will be served/sold	
Expected attendance	
On-site liaison contact (Name & Cell)	
Permit number if applicable	

☐ I am requesting a weekly detail.

Day of Week	Beginning Date	Ending Date

Day	Date	Arrival Time	End Time	# of Deputies	# of Hours	Vehicle/Vessel

[If additional space is needed, please attach schedule on company letterhead.]

Total Deputy Hours _____ @ \$ _____ / Hour = _____

Total Sergeant Hours _____ @ \$ _____ / Hour = _____

Total Lieutenant Hours _____ @ \$ _____ / Hour = _____

Total Emergency Vehicle/Vessel Hours _____ @ \$ _____ / Hour = _____

Additional Fees \$ _____ Service Fees \$ _____ **TOTAL: \$** _____

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APPENDIX B

RATES
[EFFECTIVE DATE: 12/01/2025]

Service	Rate/Hour/Deputy	Notes
Deputy	\$68	Minimum 4 Hours
Sergeant	\$83	Minimum 4 Hours
Lieutenant	\$99	Minimum 4 Hours
Emergency Vehicle	\$10/vehicle	Required for traffic-related details or manpower needs.
Short Notice Request	Additional \$10	Within 7 business days of the job start time/date. 14 business days for permitted jobs.
Essential Jobs*	Additional \$10	Essential Jobs are defined as the following: Large scale events that anticipate 1,000 or more attendees; events that require county or state permit(s) for traffic control; details involving traffic control or roadwork requiring traffic control; and details involving liquor establishment(s).
Administrative Fees	\$6 per deputy per hour; \$7 per sergeant per hour; \$8 per lieutenant per hour	
Special Event Dates*	There is an additional \$10 per hour charge on the following special event dates: New Year's Day, Dr. Martin Luther King Jr. Day, Super Bowl Sunday, Presidents' Day, St. Patrick's Day, Good Friday/Easter Weekend (Fri-Sun), Cinco de Mayo, Memorial Day Weekend (Sat-Mon), Independence Day, Labor Day Weekend (Sat-Mon), Halloween, Veterans Day, Thanksgiving (Wed- Fri), Christmas Eve, Christmas Day, New Year's Eve.	

Supervision Requirements	
5 - 9 deputies	1 sergeant
10 - 14 deputies	2 sergeants & 1 lieutenant
15 - 19 deputies	3 sergeants & 1 lieutenant
20 - 24 deputies	4 sergeants & 1 lieutenant
2 - 4 sergeants	1 lieutenant
5 or more sergeants	2 lieutenants

Specialty Elements	
SWAT	4 deputies - \$78 per hour each 1 Vehicle - \$20 per hour
K9	1 deputy-\$78 per hour 1 vehicle - \$10 per hour
HDU (Bomb Sweep)	3 deputies - \$78 per hour each 2 vehicles - \$10 per hour each
Marine	1 deputy - \$78 per hour each, \$50/vessel per hour, \$53/one-time fee
Mounted	2 deputies-\$78 per hour each 1 vehicle \$20 per hour

*For jobs that require multiple additional charges, each added charge is compounded on the Base Rate. For example, jobs that are short notice, essential jobs, and on a special event date would incur an additional \$30 per person hired per hour over the base rate of pay.